

WITHYCOMBE PARISH COUNCIL

Clerk: Ms Sam Rawle, 60 Paganel Road, Minehead TA24 5EY
Tel: 01643 703514 Email: clerk@withycombepc.co.uk
Chair: Richard Barnham

30th October 2024

Dear Councillor

You are hereby summoned to attend a meeting of Withycombe Parish Council on **Monday 4th November 2024 at 7.00 pm** in the **Memorial Hall** for the purpose of transacting the following business.

Sam Rawle
Clerk to the Council

THE PUBLIC AND PRESS ARE INVITED TO ATTEND THE MEETING

PUBLIC FORUM

Prior to the start of the meeting there will be an opportunity for members of the public (who are not usually permitted to speak during the meeting except by special invitation of the Chairman), to participate before the start of the meeting by asking questions, raising concerns or making comments on matters affecting Withycombe Parish.

The public forum will be 15 minutes maximum

AGENDA

1. **Apologies**
2. **Declaration of Interests & Dispensation**
3. **To approve the minutes of the following meetings:**
Meeting held 9th September 2024.
4. **Co-option of Councillors**
5. **Updates/matters arising from last meeting (if not already covered by an agenda item)**
6. **Reports from Somerset Council Councillors**
7. **Finances**
Bank Reconciliation up to 31st October 2024
Income and Expenditure up to 31st October 2024
8. **Draft Budget 2025-26**
To receive a report from the Clerk on the draft budget for 2025-26

9. Update on new Financial Regulations

To discuss setting up of a working group to look at the new financial regulations and the implications for the parish council.

10. Highway Updates

11. Large vehicles/HGVs – To discuss/update on the height restrictions for large vehicles travelling through the village.

12. Somerset Electoral Review Consultation (consultation closes 20 January 2025)

To discuss the consultation on division boundaries for Somerset Council

13. Play Area/Community Area

14. Flood Investigation Report

To discuss the report and decide if the parish council needs to submit comments

15. To note the Devon & Somerset Fire Rescue precept consultation (consultation closes 26 November)

16. Updates from Minehead & Watchet LCN meeting held on 17th October (minutes circulated)

17. Date of next meeting and agenda items

Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health and Safety and Human Rights. Items for the next meeting to be held on Monday 13th January 2025 should be with the Clerk at least 14 days before the meeting.

If any member of the public wishing to attend the meeting has special requirements (mobility or sensory impairment) please contact the Clerk. If anyone would like to receive a copy of the agenda via email please contact the Clerk

Sam Rawle Clerk to Withycombe Parish Council (Tel 01643 703514) e mail: clerk@withycombeco.uk